



# Jersey Triathlon Club Constitution

## 1. Name & Objectives

- 1.1. The name of the club shall be the Jersey Triathlon Club (“the Club”).
- 1.2. The Club shall be affiliated to the British Triathlon Federation (“BTF”).
- 1.3. The objectives of the Club shall be:
  - 1.3.1. The promotion and encouragement of triathlon generally (as defined by the BTF);
  - 1.3.2. the development of targeted elite and youth athletes; and
  - 1.3.3. introducing ‘grass roots’ athletes to triathlon and multi-sport events.

## 2. Management

- 2.1. The overall management of the Club shall be vested in a General Committee of not less than four and no more than seven members who shall be elected at the Annual General Meeting (“AGM”).
- 2.2. The General Committee shall be the President, the Secretary, the Treasurer, the Junior Representative and up to three additional members.
- 2.3. Any member over the age of 18 may put themselves forward for any of the specific or general roles either at or in advance of the AGM. If more than one member contests an unfilled position the member with the highest number of votes by show of hands will be elected (the current Secretary will only be allowed a vote to decide a tie). Members may vote for themselves.
- 2.4. The General Committee shall have the power to appoint or co-opt members to such posts as it may from time to time deem necessary.
- 2.5. The General Committee shall appoint a representative to such representative bodies that it shall deem necessary. The person(s) appointed need not necessarily sit on the General Committee.
- 2.6. Quorum at any official meeting of the General Committee where reasonable notice has been given shall be two and minutes shall be kept.
- 2.7. The General Committee shall have the power from time to time to fill any vacancy caused by the withdrawal of any member from the General Committee.
- 2.8. In the event of any member of the General Committee failing to attend three consecutive official minuted meetings (unless prevented by illness or other unavoidable cause) that member shall forfeit their place on the General Committee.
- 2.9. The General Committee may from time to time delegate any of its powers and functions to sub-committee(s).
- 2.10. No proxy votes will be allowed only those present at an AGM or Extraordinary General Meeting (“EGM”) will be entitled to vote.

## 3. Membership

- 3.1. Membership shall be open to any multi-sport athlete and those interested in fostering and encouraging the sport of triathlon.
- 3.2. Membership shall be obtained via the online entry system or other means as the General Committee may from time to time decide.



# Jersey Triathlon Club Constitution

3.3. The General Committee can grant Life Membership to individuals based upon exceptional service to the Club or to Triathlon. Such a Life Member will be invited to join the Club for free annually thereafter, and if they do so will be a full member in all other respects.

3.4. The General Committee can grant Associated Memberships to individuals. Associate Members will be invited to join the Club for free, however, they will not be entitled to compete in Club events or participate in Club training sessions (except as a coach). They will be a full member in all other respects.

3.5. Day Membership may be offered at a price determined by the General Committee to allow non-members to compete in races or events. Such a Day Member will be a full member for that day only and will not be entitled to vote at any AGM or EGM.

3.6. The names of the members of the General Committee (including their roles) and the names of Life and Associated Members will appear on the Club's website.

3.8. All members will be subject to the regulations of the Constitution and by joining the Club will be deemed to accept the regulations and Codes of Conduct that the Club has adopted.

## **4. Subscription**

4.1. The General Committee will be responsible for setting the membership rate and any discounts which may apply permanently or from time to time.

4.2. The categories of membership shall be:

4.2.1. Seniors – 18 years of age and over;

4.2.2. Juniors/Students – under 18 years of age or in full time education; and

4.2.3. Family – Up to 2 Senior members and up to three Junior/Student members (either family members or residing at the same address).

4.2. Members under 18 on the day of an AGM or EGM will be entitled to attend but will not be entitled to vote.

## **5. Finances**

5.1. Club funds shall be managed in an account(s) held in the name of the Club with a bank considered by the General Committee from time to time to be the most convenient.

5.2. All funds arising from the activities of the Club shall be the property of the Club.

5.3. All trophies and equipment shall be the property of the Club

5.4. The Treasurer shall submit annually all accounts to the auditors, as designated by the members, and a balance sheet shall be available to all members attending the AGM.

5.5. The financial and membership year shall end on 30 September each year.

5.6. Any disbursements from Club funds shall require signatures from two General Committee members.

5.7. Any disbursements from Club funds shall be recorded by the Treasurer, subject to the direction of the General Committee.

5.8. The General Committee may impose an additional fee on members to attend any Club event.



# Jersey Triathlon Club Constitution

## 6. General Meetings

6.1. The AGM shall be held in November each year.

6.2. An EGM shall be called by the Secretary within twenty-eight days of:

6.2.1. receipt of a request by the General Committee; or

6.2.2. receipt of a request in writing signed by at least a quarter of the members of the club.

6.3. A minimum of 14 days' notice of any AGM or EGM shall be given to the members who shall also be provided with an agenda of such AGM or EGM.

6.4. Only members (or persons with express permission of the General Committee) shall be entitled to attend and vote at an AGM or EGM.

6.5. Any member may, in writing to the Secretary, propose an agenda item for a called EGM or AGM and at the discretion of the General Committee this will be added to the meeting's agenda.

6.6. A quorum for the purpose of an AGM or an EGM shall be 15 or at least 25% of the total number of members whichever is lower.

## 7. Discipline and Appeals

7.1. All complaints regarding the behaviour of members should be submitted in writing to the Secretary (or to another member of the General Committee if the complaint relates to the Secretary).

7.2. Where practical, the General Committee will meet to hear complaints within 7 days of a complaint being lodged. The General Committee has the power to take appropriate disciplinary action including the termination of membership.

7.3. Where practical, the outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

7.4. There will be the right of appeal to the Secretary following disciplinary action being announced. The General Committee will, solely for the purpose of this appeal, appoint an Appeals Committee of at least three members (or other persons as the General Committee see fit) to consider the appeal and where practical, within 7 days of the Secretary receiving the appeal. The Appeals Committee's decision will be final.

7.5. The Club will uphold any sanctions placed upon an athlete by UK Anti-Doping ("UKAD") or other associated body in accordance with the World Anti-Doping Code.

## 8. Dissolution Clause

8.1 The Club may at any time be dissolved by a resolution passed by at least 75% of those members of the Club present and voting at an EGM.

8.2 Such resolution may give instructions for the disposal of any assets held by or in the name of the Club, provided that if any property remains after the satisfaction of all debts and liabilities, such property shall not be paid or distributed among the members of the Club, but shall be given or transferred to such other institution or institutions having objectives similar to the objectives of the Club set up in the Island of Jersey, failing which in the United Kingdom. Upon final distribution of the assets of the Club, the Club shall be deemed to be dissolved.

## 9. Amendments to the constitution

9.1. The constitution will only be changed through agreement by majority vote at an AGM or EGM.



# Jersey Triathlon Club Constitution

## Declaration

The Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Club President

Name

Date

*Simon Rockridge*

Club Secretary

Name

Date

*8/11/17*

*A. G. G. G. G.*

*20/11/17*



# Jersey Triathlon Club Constitution

## CODE OF CONDUCT

### **All members shall:**

Abide by the Club Constitution, the Code of Conduct and rules laid down by the sports' national governing body, the BTF.

To contact UKAD should they become aware of an athlete or a member of a National Governing Body using or considering the usage of a prohibited substance or prohibited method. This contact should be done in confidence on the dedicated confidential Report Doping in Sport line – 08000 32 23 32.

Encourage and commend fellow members in their training, competition and participation.

Uphold the good name and reputation of the Jersey Triathlon Club, both inside and outside of Club activities, and conduct themselves in a professional, decent, honest and legal manner.

Only train and compete within their abilities and levels of fitness, taking care to warm-up adequately prior to participation and cool-down when finished.

To swim, bike and run with due consideration and courtesy of other users, even where other users might be considered to be in the wrong.

Ensure good time management, so as not to delay the start times of sessions or events they attend.

Report any medical conditions, injuries or incidents whether at training or during events to the General Committee via the person organising the event.

Report any grievances or complaints to the Secretary (or to another member of the General Committee if the complaint relates to the Secretary).

Be encouraged to join the BTF and receive the personal insurance cover which BTF membership includes.

Be expected to contribute to the running of Club events, in particular by volunteering to organise events or by agreeing to marshal their fair share of events.

Be encouraged to compete and train wearing Club branded kit.

Be encouraged to download the UKAD Clean Sport App, follow UKAD on Twitter and 100% Me on Facebook and Instagram.

Be encouraged to and to help promote a 'speak out' culture if any members have any suspicions of doping related behaviour.